

PETITION FOR VOLUNTARY ANNEXATION

Town of Apex, North Carolina



ANNEXATION PETITION SUBMISSION: Applications are due by 12:00 pm on the first business day of each month. See the "[Annexation Petition Schedule](#)" on the website for details.

ANNEXATION FEE: \$300; \$200.00 for well/septic failure

VOLUNTARY ANNEXATION: Upon receipt of a valid petition signed by all of the owners of real property in the area described therein, the Town may annex an area either contiguous or not contiguous to its primary corporate limits when the area meets the standards set out under North Carolina General Statutes 160A-31 and 160A-58.1. A petition submitted pursuant to North Carolina General Statute 160A-58.1 need not be signed by the owners of real property that is wholly exempt from property taxation under the Constitution and laws of North Carolina, nor by railroad companies, public utilities as defined in G.S. 62-3(23), or electric or telephone membership corporations.

HARD COPY SUBMITTAL REQUIREMENTS:

- Town of Apex Petition for Annexation with original wet ink signatures. No photocopies or scanned images.
- Petition Fee by one of the following forms of payment:
 - Visa or Master Card (online only);
 - In person: Cash (exact amount only); or
 - Check payable to 'Town of Apex'

ELECTRONIC SUBMITTAL REQUIREMENTS: [GeoCivix \(IDT\)](#)

- Town of Apex Petition for Annexation
- Written Metes and Bounds Legal Description: Submit original PDF. Scanned documents will not be accepted.
- Electronic plat submittal (18" x 24")

REVIEW AND APPROVAL PROCESS:

- **SUBMITTAL:** Submit hard copy application with original wet signatures (no photo copies or scanned images) and fee to the Planning Department and upload an electronic copy of the application, legal description and Annexation Plat via [GeoCivix](#).
- **REVIEW BY STAFF:** The Planning Department and Development Services Department review the annexation submission. Comments will be sent to the applicant via email.
- **DESIGNATION OF ANNEXATION NUMBER:** The application is assigned an annexation number once the annexation petition is received.
- **ANNEXATION PLAT SUBMISSION:** After the map and legal description are deemed sufficient by the Town of Apex, the applicant is required to submit three (3) 18"x24" Mylar annexation plats to the Planning Department by the due date on the attached Annexation Schedule.
- **1ST TOWN COUNCIL MEETING:** This Town Council Meeting is typically held the second Tuesday of each month. The Town Council will pass a resolution directing the Town Clerk to investigate the annexation petition. The Town Clerk will present to the Town Council a Certificate of Sufficiency indicating that the annexation petition is complete. A resolution setting the date of the public hearing is then approved.
- **LEGAL ADVERTISEMENT:** A legal advertisement will be published on the Town of Apex's website no more than 25 days and no less than 10 days prior to the date of the public hearing.
- **2ND TOWN COUNCIL MEETING/PUBLIC HEARING:** This Town Council Meeting is typically held the fourth Tuesday of each month. The Town Council will either adopt or deny an ordinance to extend the corporate limits of the Town of Apex.
- **RECORDATION:** If the annexation is approved by the Town Council, the Town Clerk will have the Annexation Plats recorded at the Wake County or Chatham County Register of Deeds, as appropriate. Wake County or Chatham County will keep one of the recorded plats, one copy will be returned to the Planning Department, and the surveying company is given the remaining recorded Annexation Plat.

FOR WELL AND/OR SEPTIC FAILURES:

If the purpose of the petition is to connect to public water and/or sewer, contact Water Resources Program Coordinator Jessica Sloan at 919-372-7478 or jessica.sloan@apexnc.org to confirm that public water and/or sewer is available to the property. In order to receive public water and/or sewer services from the Town of Apex, refer to the checklist of items below to assist with obtaining one or both of these services:

- Apply for a plumbing permit with the Building Inspections and Permitting Department.
- The plumbing permit and associated costs for water and/or sewer will be included with the permit.

Please refer to the [Town of Apex Fee Schedule](#) for the list of current fees.

PETITION FOR VOLUNTARY ANNEXATION

This document is a public record under the North Carolina Public Records Act and may be published on the Town's website or disclosed to third parties.

Application #: _____

Submittal Date: _____

Fee Paid \$ _____

Check # _____

TO THE TOWN COUNCIL APEX, NORTH CAROLINA

1. We, the undersigned owners of real property, respectfully request that the area described in Part 4 below be annexed to the Town of Apex, ☒ Wake County, ☐ Chatham County, North Carolina.
2. The area to be annexed is ☒ contiguous, ☐ non-contiguous (satellite) to the Town of Apex, North Carolina and the boundaries are as contained in the metes and bounds description attached hereto.
3. If contiguous, this annexation will include all intervening rights-of-way for streets, railroads, and other areas as stated in G.S. 160A-31(f), unless otherwise stated in the annexation amendment.

OWNER INFORMATION

Michael L. Goodwin and Casey Hunter Goodwin

0619474182; 0619368876; 0619268591; 0619473680

Owner Name (Please Print)

Property PIN or Deed Book & Page #

Natelli Investments, LLC c/o Beth Trahos, Fox Rothschild, LLP- 919-719-1276

Michael Goodwin- ch20279@yahoo.com & Natelli Investment, LLC c/o Fox Rothschild, LLP- btrahos@foxrothschild.com

Phone

E-mail Address

Mary Frances Goodwin

Life Estate Holder in subject property

Owner Name (Please Print)

Property PIN or Deed Book & Page #

same as above

same as above

Phone

E-mail Address

Owner Name (Please Print)

Property PIN or Deed Book & Page #

Phone

E-mail Address

SURVEYOR INFORMATION

Surveyor: Jeremy Taylor, Taylor Land Consultants, PLLC

Phone: 919.337.7998

Fax: _____

E-mail Address: jeremy@taylorlc.com

ANNEXATION SUMMARY CHART

Property Information		Reason(s) for annexation (select all that apply)	
Total Acreage to be annexed:	189.92± acres	Need water service due to well failure	<input type="checkbox"/>
Population of acreage to be annexed:	3	Need sewer service due to septic system failure	<input type="checkbox"/>
Existing # of housing units:	2	Water service (new construction)	<input type="checkbox"/>
Proposed # of housing units:	0	Sewer service (new construction)	<input type="checkbox"/>
Zoning District*:	RA	Receive Town Services	<input checked="" type="checkbox"/>

*If the property to be annexed is not within the Town of Apex's Extraterritorial Jurisdiction, the applicant must also submit a rezoning application with the petition for voluntary annexation to establish an Apex zoning designation. Please contact the Planning Department with questions.

PETITION FOR VOLUNTARY ANNEXATION

Application #: _____

Submittal Date: _____

COMPLETE IF SIGNED BY INDIVIDUALS:

All individual owners must sign. (If additional signatures are necessary, please attach an additional sheet.)

Michael L. Goodwin

Please Print

Michael L. Goodwin

Signature

Casey Hunter Goodwin

Please Print

Casey Hunter Goodwin

Signature

Mary Frances Goodwin

Please Print

Mary Frances Goodwin

Signature

Please Print

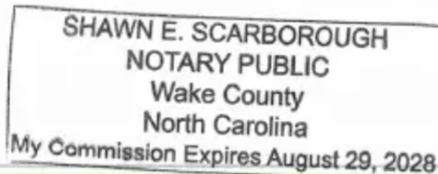
Signature

STATE OF NORTH CAROLINA
COUNTY OF WAKE

Sworn and subscribed before me, Shawn E. Scarborough Notary Public for the above State and County,
this the 28th day of, August, 2025.

Shawn E. Scarborough
Notary Public

SEAL



My Commission Expires: 8/29/2028

COMPLETE IF A CORPORATION:

In witness whereof, said corporation has caused this instrument to be executed by its President and attested by its Secretary by order of its Board of Directors, this the ____ day of _____, 20____.

Corporate Name _____

SEAL

By: _____

President (Signature)

Attest: _____

Secretary (Signature)

STATE OF NORTH CAROLINA
COUNTY OF WAKE

Sworn and subscribed before me, _____, a Notary Public for the above State and County,
this the ____ day of _____, 20____.

Notary Public

SEAL

My Commission Expires: _____

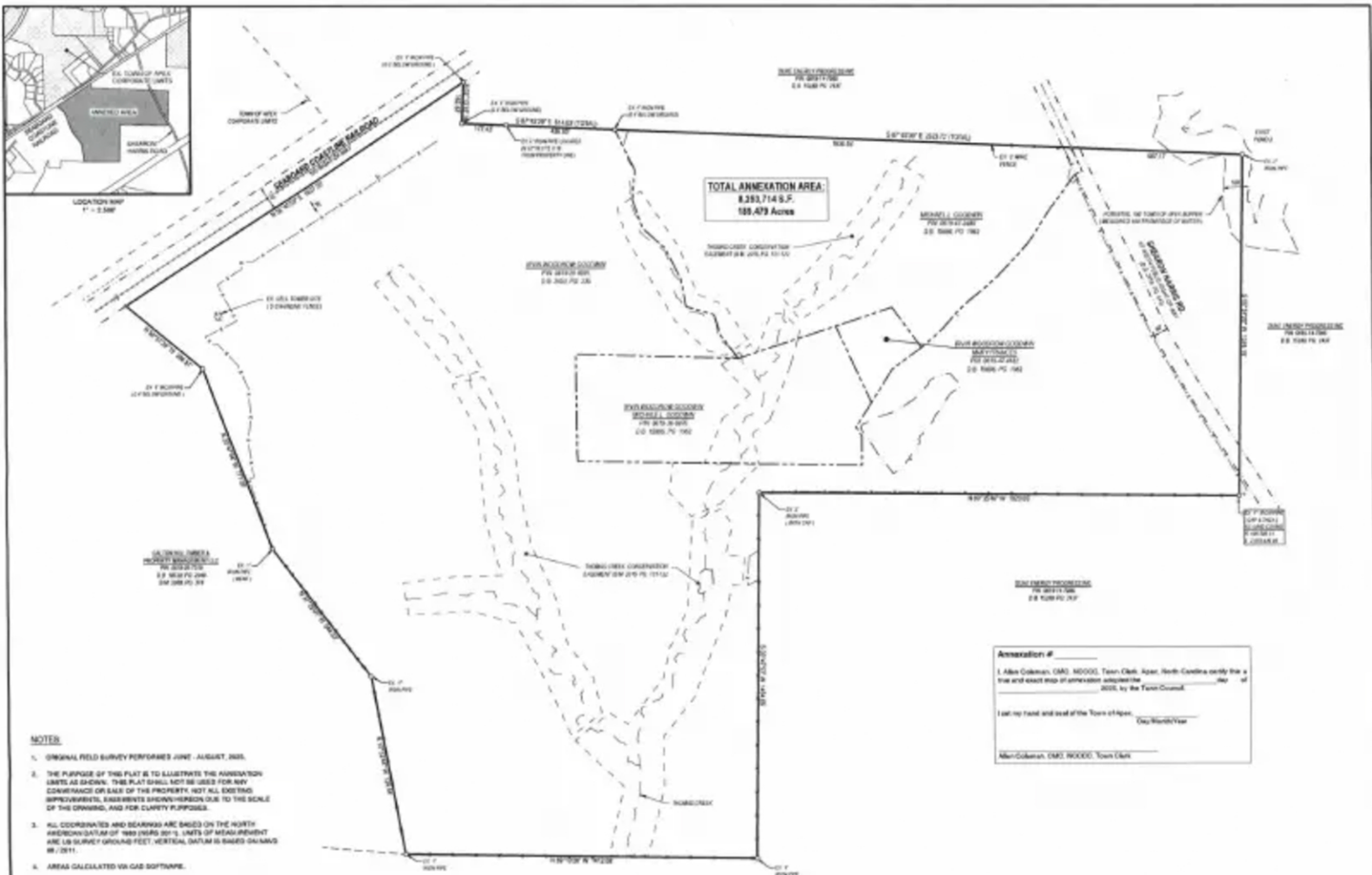
ANNEXATION AREA DESCRIPTION
TOWN OF APEX
(Shearon Harris Road)

Being that certain tract of land located in the Buckhorn Township, Wake County, North Carolina and being more particularly described as follows:

Beginning at an existing 1 iron pipe (with a cap and tack) located at the southeastern corner of the subject property, said iron pipe having North Carolina state plane grid coordinates (NAD 83/2011) of North 696,506.31 and East 2,015,936.95; thence

thence North 89°35'46" West a distance of 1929.05 feet to an existing 2" iron pipe; thence South 00°47'53" West a distance of 1464.66 feet to an existing 1" iron pipe; thence North 89°10'28" West a distance of 1412.08 feet to an existing 1" iron pipe; thence North 10°32'44" West a distance of 724.64 feet to an existing 1" iron pipe; thence North 37°25'01" West a distance of 644.03 feet to an existing 1" bent iron pipe; thence North 20°47'04" West a distance of 777.59 feet to an existing 1" iron pipe; thence North 50°51'24" West a distance of 394.51 feet to a point on the southern right of way margin of Seaboard Coastline Railroad; thence the with said right of way, North 56°45'09" East a distance of 1627.50 feet to an existing 1" iron pipe; thence leaving said right of way, South 02°13'15" West a distance of 162.83 feet to an existing 1" iron pipe; thence South 87°43'29" East a distance of 614.03 feet to an existing ½" iron pipe; thence South 87°45'39" East a distance of 2523.72 feet to an existing 2" iron pipe; thence South 00°57'20" West a distance of 1376.15 feet to the original Point of Beginning;

Said tract containing 8,253,714 S.F. (189.479 Acres)



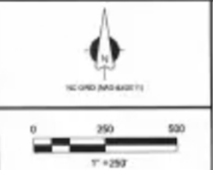
- NOTES**
1. ORIGINAL FIELD SURVEY PERFORMED JUNE - AUGUST, 2005.
 2. THE PURPOSE OF THIS PLAN IS TO ILLUSTRATE THE ANNEXATION LIMITS AS SHOWN. THIS PLAN SHALL NOT BE USED FOR ANY CONVEYANCE OR SALE OF THE PROPERTY. NOT ALL EXISTING IMPROVEMENTS, EASEMENTS SHOWN HEREON DUE TO THE SCALE OF THE DRAWING, AND FOR CLARITY PURPOSES.
 3. ALL COORDINATES AND BEARINGS ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (NAD 83). UNITS OF MEASURE ARE IN SURVEYING FEET. VERTICAL DATUM IS BASED ON NAVD83 88 / 2011.
 4. AREAS CALCULATED VIA GIS SOFTWARE.

Annexation # _____

I, Allen Coleman, O&E, 40000, Town Clerk, Apex, North Carolina, certify that this is a true and exact map of annexation submitted to the Town Council, by the Town Clerk.

Dated this _____ day of _____, 2005.

Allen Coleman, O&E, 40000, Town Clerk



LEGEND

○	UNDEVELOPED PROPERTY CORNER
□	COMPUTED BOUNDARY POINT
—	NOV OR FORESTLY
—	PAVED ROYALTY/STATION NUMBER
—	DEED BOOK
—	BOOK OF MAPS
—	PAVED
—	ANNEXATION AREA

ANNEXATION MAP
for
THE TOWN OF APEX
SHEARON HARRIS ROAD
BUCKHORN TOWNSHIP
WAKE COUNTY
NORTH CAROLINA

SURVEYOR CERTIFICATION

I, Jeremy Taylor, certify that this plan was drawn under my supervision from an actual survey made under my supervision and description recorded in Book referenced herein, that the boundaries and acreage are clearly indicated as shown from information found in Book referenced, that the area of annexation is calculated as indicated exceeds 1.75 acres, that this plan was prepared in accordance with G.S. 41-06 to be amended.

Furthermore, I certify that this plan is of another category, such as the representation of existing parcels, a non-surveyed survey, or other annexation to the definition of subdivision.

Witness my original signature, before public and seal the 15th day of June, A.D. 2005.

Professional Land Surveyor
License Number: 1-4841

AUGUST 28, 2005

REVISIONS

DELLIMINARY PLAN
NOT FOR RECONSTRUCTION
CONVEYANCE OR SALES

TAYLOR
LAND CONSULTANTS, PLLC
1506 Olive Chapel Rd., #140
Apex, NC 27502
(919) 801-1104